

We've been closely monitoring the dynamic situation of COVID-19, along with the rest of the world. First and foremost, the health and well-being of our employees and business partners remains top of mind as our highest priority. We will continue to act thoughtfully despite the disruption and uncertainty COVID-19 brings to our daily lives.

We are taking guidance from the CDC and local health authorities. We have restricted all international business-related travel and are limiting all non-essential domestic air travel until further notice.

Continuing to keep a steady supply of our products that ensure the safety and well-being of workers available to our business partners around the globe is also top of mind. Many of our supply chain partners have experienced longer than anticipated shutdowns due to COVID-19, but nearly all are beginning to return to normal operations. We do expect the global supply chain to see some disruption in service levels over the next several months, but the news from our Asian-based supply chain in recent weeks has been positive — giving us hope this should be both short-lived and manageable.

We will continue to stay close to you, our business partners and local health officials, and are optimistic this will be a temporary situation. We are navigating this with nimbleness and will adapt and inform as new information is made available.

Thank you for your understanding, patience and support. Of course, please let me know if you have any questions or concerns.

- Mark

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